

PHILIPPINE SOCIETY OF PERIODONTOLOGY

MEMBERSHIP COMMITTEE (MEMComm)

The Membership Committee (MEMComm) is established to set forth the policies and guidelines for membership guidance and compliance. It shall be constituted with a Committee Chair and a Co-Chair, and three (3) active members, comprising the committee, all of which are appointed by the president of the Philippine Society of Periodontology (PSP).

MEMBERSHIP POLICIES AND GUIDELINES

With the vision of being the only PRC accredited specialty society in Periodontology and Implantology, and in keeping with the mission of advocating the education and spread of the art and science of periodontology to the general dentistry audience, it is important to strengthen the society with the provision of fortifying the organizational rules of its membership.

All members, are expected to know, observe and assume their membership responsibilities to promote proper ethical standards within the organization.

The following guidelines are presented for strict implementation:

1. All members who, by explicit willingness, want to be part of the Philippine Society of Periodontology, with all the rights and benefits granted therein, shall process their application through the Membership Committee (MEMComm) of the PSP. Each application will be individually assessed by the MEMComm, within the framework of guidelines and criteria it follows. Applications shall be evaluated and finalized by the MEMComm and shall forward their membership category recommendation to the Executive Board of the PSP.
2. All members are considered to be bound by the policies and guidelines of the PSP, and are duty-bound to follow and conduct themselves within its stipulations. The latest amendment and/or edition of the policies and guidelines of the MEMComm of PSP shall at all times be recognized and alluded to.
 - 2.1 The practice, regulation and promotion of the specialty of Periodontology and Implantology are bound by all resolutions issued by the PRC-Board of Dentistry (PRC-BOD), and in accordance with the policy provisions of the Philippine Board of

Periodontology, the accreditation arm of the Philippine Society of Periodontology.

3. Criteria for Membership Eligibility as an **ASSOCIATE OR ACTIVE MEMBER** of the PSP:
(referenced from approved PSP Constitution/ByLaws 2023)

3.1. **FOR ASSOCIATE MEMBERSHIP**

- a. Has undergone the PSP-sanctioned Basic Course Workshop.
- b. Has undergone training comparable to the PSP-sanctioned Basic Workshop Course and has passed a qualifying examination administered by the PSP.
- c. A current faculty member of a dental institution who has been teaching the specific subject of Periodontology for at least two (2) years. Membership with the PSP is co-terminus with the faculty position term period.

3.2 **FOR ACTIVE MEMBERSHIP**

- a. Has completed a formal graduate program in Periodontology, locally or internationally, subject to verification by the PSP and/or PBP.
- b. An associate member having satisfactorily presented 3 (three) completed clinical cases, or 2 (two clinical cases and one (1) scientific paper to a composed panel of active members, constituted by the PBP.

4. Procedures for Credentialing

A. Application for **Active Member**:

1. Application Requirements:
 - a. Letter of Intent
 - b. Completed official application form which is downloadable from website.
 - c. Comprehensive bio-data/ curriculum vitae
 - d. Academic and training certifications and other pertinent certifications
 - e. Updated photocopy of PRC license and PDA Certificate of Good Standing (COGS).

* Above requirements are to be submitted in soft copy, through the PSP official email address, together with an accomplished application form (downloadable from the website), addressed to the MEMComm Chair, to be received by the Executive Secretary.

2. Submitted application requirements, after verification by the Executive Secretary,

are forwarded to the PSP Executive Board for approval, en banc, and endorsed to the Philippine Board of Periodontology (PBP) , if the applicant intends to take the Diplomate Board Exams, for eligibility determination and administration of Exams.

3. The applicant, upon active membership approval, shall be officially notified by the Secretary of the Executive Board through an acceptance letter, stating the membership category and its benefits, and for inclusion in the official PSP registry and roster for oath-taking ceremonies, once yearly, during the annual conference of the Philippine Society of Periodontology.

B. Application for Associate Member:

1. Application Requirements:

- 1.1. Membership application through satisfactory completion of the PSP Basic Course Workshop:
 - a. Photocopy of updated PRC license and PDA Certificate of Good Standing (COGS).
 - b. Certificate of Completion issued by the PSP Basic Workshop course director/s.
- 1.2 Membership application through training programs other than PSP-sanctioned basic workshop:
 - a. Photocopy of updated PRC license and PDA Certificate of Good Standing (COGS).
 - b. Certificate of Completion issued by the workshop course attended duly signed by the course director/s, and verified by the PSP Executive Secretary.
 - c. Satisfactorily passed the qualifying exam administered by the PSP.
- 1.3 Membership application as current faculty member of a dental institution for at least 2 (two) years:
 - a. Photocopy of updated PRC license and PDA Certificate of Good Standing (COGS)
 - b. Certification of faculty position from the Dean of the dental institution, addressed to the PSP President.
 - c. Photocopy of the valid dental institution faculty id.

* Above requirements are to be submitted in soft copy, through the PSP official email

address, together with an accomplished application form (downloadable from the website), addressed to the MEMComm Chair, to be received by the Executive Secretary.

5. Membership Benefit Inclusions:

A. Associate Members with updated annual dues payment

1. Access to all scientific program activities in the calendar year
2. Exclusive member rates to all scientific program activities in the calendar year
3. Access to sit-in, in the yearly scheduled basic course workshop (lunch fees applicable)

B. Active Members with updated annual dues payment

1. Membership to the European Federation of Periodontology (EFP)
2. Access eligibility, with discounted rates, to periodontal research and science published in the official publications of the European Federation of Periodontology (EFP), through individual registration with the EFP.
3. Exclusive member rates and access to all scientific program activities in the calendar year.

6. Criteria for Membership Category Maintenance:

- A. All membership privileges in Associate and Active categories are subject to renewal every year.
- B. Penalty dues may apply for non attendance of at least one scientific meeting or PSP/Orahex 11th Day Project Online Forum activity in one calendar year.
- C. Penalty dues to be determined by the PSP Executive Board.
- D. No Active or Associate Member shall hold parallel educational, promotional activities that run counter to the objectives, mission and ethical standards of the society.

A continuing evaluation of membership activity through the following:

A. Associate Members

1. Attendance
 - a. One (1) Scientific Meeting
 - b. One (1) PSP/Orahex 11th Day Project Online Forum
 - c. PSP Annual Conference (must attend)

B. Active Members

1. Attendance

- a. One (1) Scientific Meeting
- b. One (1) PSP/Orahex 11th Day Project Online Forum
- c. PSP Annual Conference (must attend)
- d. All New Active Members must attend, in full, the PSP Basic Course Workshop, for calibration purposes and for qualified membership to the PDA Speakers Bureau.

2. Committee Membership (Active Member)

- a. Must be active in at least one (1) committee, but not more than two (2).
- b. Attendance in at least 50% of committee membership meeting schedules.

3. Other Responsibilities

- a. Participate as a lecturer, upon request/ assignment by the Course Director/s of the PSP Basic Workshop Course.
- b. Participate in helping, in any capacity necessary, during the schedule days of the PSP Basic Workshop Course.
- c. Actively promote the official PSP Basic Course Workshop and all other calendar activities of the society.

7. Annual Dues Payment

1. The Executive Board determines the annual dues rate at any time deemed necessary, and will be implemented immediately after carrying the motion for rate adjustment.
2. The Executive Secretary shall remind each member, the collection of annual dues through email correspondence, and coordinate and tally deposits/ inputs with the PSP Treasurer for official financial recording and auditing.
3. Annual dues coverage period is from January 1- December 31.
4. Annual dues payment must be made in full on or before February 28th of the calendar year. All members will be notified by email by the Secretariat for annual dues payment reminders starting November 1. Non-payment of annual dues by August 30th, will result in penalties, automatic hold of website/ app log-in, and other sanctions determined by the executive board.
5. Reactivation fees may apply after a one year delinquency on non annual dues

payment for the calendar year.

8. Procedures for Change of Membership Category:

8.1. Associate Membership to Active Membership

- a. Must have satisfactorily presented 3 (three) completed clinical cases, or 2 (two clinical cases and one (1) scientific paper to a composed panel of active members, constituted by the PBP.
- b. Compliance to all membership category maintenance.

8.2. Active Membership to Specialist Status with the PBP

- * As recommended/ endorsed by the PBP to the PSP Executive Board, for their inclusion in the PRC-BOD registry of Specialists.

9. Grounds for Suspension, Revocation/ Termination of Membership:

9.1. Revocation/ Termination of Membership can occur at anytime after due process.

9.2. Grounds for Revocation/ Termination may be due to the following:

- a. Committing acts, which in the judgement of the MEMComm, discredits the PSP.
- b. Conviction in a court of law for an action discrediting the dental profession.
- c. Revocation of Professional license by the PRC-BOD to practice dentistry.
- d. Having been removed from the membership of the Philippine Dental Association (PDA) for violation of the Dental Code of Ethics.
- e. Misrepresentation or falsification of credentials.
- f. Non-dues payment, non-attendance to the minimum attendance requirement. Reactivation fees may apply after one year delinquency.
- g. Non compliance with any of the stated membership maintenance provisions.
- h. Resignation.

March 2025

APPENDIX :

MEMBERSHIP COMMITTEE

Chair : DR. ANTOLIN SERRAON

Co-Chair : DR. YVONNE CHUA

Members : DR. BHABITA MURJANI, DR. JUAN RAFAEL SILVA, DR. MELANIE K. FRANGE

